



THE SOURCE FOR PURCHASING

## The 13<sup>th</sup> EIPM Annual Conference December 11<sup>th</sup> - 12<sup>th</sup> 2008

“Responsible Purchasing: Beyond Cost to Value Creation”

### REGISTRATION FORM

Please print this form (one per participant) and FAX it to:  
Natalia Savitcaia - EIPM: +33 (0) 4 50 31 56 80

#### REGISTER NOW FOR AN EARLY BIRD FEE!

- Yes, I will attend the 13<sup>th</sup> EIPM Annual Conference  
 Yes, I will not be able to attend the 13<sup>th</sup> EIPM Annual Conference but my colleague will  
 No, I will not be able to attend. Please consider me for future events

Ms.       Mrs.       Mr.

Family Name:

First Name:

Job Title:

Company:

Address:

Zip Code:

City:

Country:

Tel :

Fax :

E-mail :

#### Please register me for: (tick)

Welcome Buffet 10/12 from 6pm	1st Conference Day December 11 <sup>th</sup>	2 <sup>nd</sup> Conference Day December 12 <sup>th</sup>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gala Dinner December 11 <sup>th</sup>	Airport Bus Transfer 12/12 at 5pm	Vegetarian Meal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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<b>FEES</b> (Including lunches, dinner, coffee breaks and documentation)	<b>Date &amp; Signature:</b>
<input type="checkbox"/> 1 <sup>st</sup> Early Bird fee until <b>July 31st</b>	1'500 € EXCLUDING VAT
<input type="checkbox"/> 2 <sup>nd</sup> Early Bird fee until <b>Sept 30<sup>th</sup></b>	1'700 € EXCLUDING VAT
<input type="checkbox"/> Normal fee from <b>October 1<sup>st</sup></b>	2'000 € EXCLUDING VAT

## Payment Terms

### COMPULSORY

Purchase Order N°:.....

Your company VAT N°:.....

Invoicing dept contact and Tel N°:.....

Invoicing address: (If different from participant one).....

### PAYMENT CAN BE MADE BY: (please tick)

**Credit Card**  
(Diners card not accepted)



**Cheque payable to EIPM - French Geneva Campus - Site d'Archamps- 74160 ARCHAMPS - FRANCE**

**Bank transfer in Euros payable to:**  
SARL EUROPEAN INSTITUTE OF PURCHASING MANAGEMENT  
Bank : Crédit Agricole des Savoie 2, Place de la Libération BP 95 - 74160 ST JULIEN EN GENEVOIS - FRANCE  
Bank Code : 8106 - Sort Code : 00034 - Account n° : 341 626 74 050 - Key : 08  
Swift Code : AGRI FR PP 881 - IBAN : FR76 1810 6000 3434 1626 7405 008  
European VAT Number: FR 913 930 946

**IMPORTANT: Please specify Invoice Number on transfer.**

<b>Cardholder's name:</b>	<b>Cardholder's Signature:</b>
<b>Number:</b>	
<b>Expiry date:</b>	
<b>Security code (last 3 digits on the back):</b>	

### YOUR REGISTRATION WILL BE AUTOMATICALLY CONFIRMED UPON RECEIPT OF YOUR PAYMENT

#### CANCELLATION POLICY

All cancellations are to be made in writing. You may change the name of the participant at any time.

✦ for cancellations received by October 1<sup>st</sup> 2008 , 50% of the amount due will be charged.

✦ for any cancellations received from November 1<sup>st</sup> 2008, 100% of the amount will be charged.

Please note that NO REFUND will be made for cancellations due to problems with Airline or Train companies!

**I have taken note and accept the cancellation conditions** (please tick)

The European Institute of Purchasing Management  
Bâtiment Le Mont Blanc II – French Geneva Campus – 74160 Archamps – France  
Tel +33 450 31 56 78 – Fax +33 450 31 56 80 – [www.eipm.org](http://www.eipm.org)