



THE SOURCE FOR PURCHASING

The European Institute of Purchasing Management (EIPM)

Building Mont-Blanc 2 – Site d'Archamps

74160 ARCHAMPS - FRANCE

Tel: 33 (0)4 50 31 56 78 - FAX 33 (0)4 50 31 56 80 – Website: [www.eipm.org](http://www.eipm.org)

# EIPM CERTIFYING COURSES: REGISTRATION FORM

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Gender:  Ms  Mrs  Mr Date of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Job title: \_\_\_\_\_ Manager's Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Please tick the box corresponding to the EIPM course you would like to register for:**

LEVEL 1	<input type="checkbox"/> Spring Session	<input type="checkbox"/> Fall Session
<b>Professional Buyers</b>   <small>THE SOURCE FOR PURCHASING</small>	Week 1: 7 <sup>th</sup> to 11 <sup>th</sup> Feb., 2011 Week 2: 21 <sup>st</sup> to 25 <sup>th</sup> March, 2011 Week 3: 9 <sup>th</sup> to 13 <sup>th</sup> May, 2011	Week 1: 5 <sup>th</sup> to 9 <sup>th</sup> Sept., 2011 Week 2: 10 <sup>th</sup> to 14 <sup>th</sup> Oct., 2011 Week 3: 14 <sup>th</sup> to 18 <sup>th</sup> Nov., 2011
	<input type="checkbox"/> 8000 EUR (+VAT)	<input type="checkbox"/> 8000 EUR (+VAT)
	<input type="checkbox"/> 6500 EUR (+VAT) For registration before Oct. 31 <sup>st</sup> , 2010	<input type="checkbox"/> 6500 EUR (+VAT) For registration before May 31 <sup>st</sup> , 2011
	<input type="checkbox"/> 7000 EUR (+VAT) For registration before Nov. 30 <sup>th</sup> , 2010	<input type="checkbox"/> 7000 EUR (+VAT) For registration before June 30 <sup>th</sup> , 2011
LEVEL 2	<input type="checkbox"/> Spring Session	<input type="checkbox"/> Fall Session
<b>Expert Buyers</b>   <small>THE SOURCE FOR PURCHASING</small>	Week 1: 14 <sup>th</sup> to 18 <sup>th</sup> Feb., 2011 Week 2: 11 <sup>th</sup> to 15 <sup>th</sup> April, 2011 Week 3: 16 <sup>th</sup> to 20 <sup>th</sup> May, 2011	Week 1: 12 <sup>th</sup> to 16 <sup>th</sup> Sept., 2011 Week 2: 24 <sup>th</sup> to 28 <sup>th</sup> Oct., 2011 Week 3: 28 <sup>th</sup> Nov. to 2 <sup>nd</sup> Dec., 2011
	<input type="checkbox"/> 8500 EUR (+VAT)	<input type="checkbox"/> 8500 EUR (+VAT)
	<input type="checkbox"/> 7000 EUR (+VAT) For registration before Oct. 31 <sup>st</sup> , 2010	<input type="checkbox"/> 7000 EUR (+VAT) For registration before May 31 <sup>st</sup> , 2011
	<input type="checkbox"/> 7500 EUR (+VAT) For registration before Nov. 30 <sup>th</sup> , 2010	<input type="checkbox"/> 7500 EUR (+VAT) For registration before June 30 <sup>th</sup> , 2011
LEVEL 3	<input type="checkbox"/> Spring Session	<input type="checkbox"/> Fall Session
<b>Purchasing Managers</b>   <small>THE SOURCE FOR PURCHASING</small>	Week 1: 21 <sup>st</sup> to 25 <sup>th</sup> Feb., 2011 Week 2: 4 <sup>th</sup> to 8 <sup>th</sup> April, 2011	Week 1: 19 <sup>th</sup> to 23 <sup>rd</sup> Sept., 2011 Week 2: 21 <sup>st</sup> to 25 <sup>th</sup> Nov., 2011
	<input type="checkbox"/> 7500 EUR (+VAT)	<input type="checkbox"/> 7500 EUR (+VAT)
	<input type="checkbox"/> 6000 EUR (+VAT) For registration before Oct. 31 <sup>st</sup> , 2010	<input type="checkbox"/> 6000 EUR (+VAT) For registration before May 31 <sup>st</sup> , 2011
	<input type="checkbox"/> 6500 EUR (+VAT) For registration before Nov. 30 <sup>th</sup> , 2010	<input type="checkbox"/> 6500 EUR (+VAT) For registration before June 30 <sup>th</sup> , 2011

The European Institute of Purchasing Management (EIPM)  
Please contact: Mrs Virginie JOANNES, EIPM Marketing & Sales Manager  
Phone: +33 (0)4 50 31 56 85 - Email: [vjoannes@eipm.org](mailto:vjoannes@eipm.org)



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## 1 Compulsory invoicing information

Company/Organisation to be invoiced: _____	
First Name: _____	Last Name: _____
Address: _____	
City: _____	Postal Code: _____
Country: _____	Email: _____
Phone: _____	Fax: _____
Requested Purchase order number:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Purchase Order number: _____	European VAT number: _____
Date: _____	Signature: _____

## 2 Cancellation policies

- 50% of course fee will be refunded to participants for cancellations made less than 15 days before the start of the program.
- 100% of course fee will be refunded to participants for cancellations made more than 30 days in advance of the start of the program.
- Cancellation policies will not be applied if the participant finds a replacement or postpones the training session to the following session.
- EIPM reserves the right to cancel the course if there are less than 7 participants.

## 3 Conditions of payment

Once the registration made, the company is contractually obligated to pay the fee upon receipt of the invoice.

## 4 General conditions

Travel and accommodation expenses as well as optional textbooks are not included.

## 5 Application Coordinator

**Mrs Virginie JOANNES, Marketing & Sales Manager**

Phone: +33 (0)4 50 31 56 85  
Fax: +33 (0)4 50 31 56 80

Mobile: +33 (0)6 31 67 03 68  
Email: [vjoannes@eipm.org](mailto:vjoannes@eipm.org)

## 6 Agreement

I hereby confirm that I agree with the above terms and conditions.

Date:

Signature:

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